

Call the Meeting to Order: Mr. Mamrak, President, called the East Lycoming School District Board of Education’s January 16, 2024 Board meeting to order in the High School Library beginning at 7:00 p.m. with the following Members of the Board, Administration and General Public in attendance.

Members of the Board:

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| Mr. Michael Mamrak – present | Mrs. Tara Buebendorf – present |
| Mr. Scott Ritter – present | Mrs. Shannon McConnell-Barlett – present |
| Mr. Craig Dudek – present | Mrs. Rebecca Yerg - present |
| Mrs. Lisa McClintock – present | Mr. Floyd Swales – present |
| Mrs. Rikki Riegner - present | |

Administration:

- Dr. Mark Stamm –Superintendent
- Mrs. Cori Cotner - Curriculum Director
- Mr. Tom Coburn - Sr. High School Principal
- Mr. Richard Reichner - Jr. High School Principal
- Mrs. Jill Warg - Ashkar Elementary Principal
- Mrs. Laura Barondeau - Renn & Ferrell Elementary Principal
- Mrs. Heather Burke - Business Manager/Board Secretary
- Mrs. Valerie Ochs - Assistant Business Manager
- Mr. Adam Creasy - Technology Director
- Mrs. April Paulhamus - Special Education Director
- Mr. Bryan McCaffery - Building & Grounds Director
- Mrs. Kati Wyland - Athletic Director

General Public: Chris Kenyon (Solicitor), Jennifer Vermeire, Stephen Vermeire, Virginia Bitler, Russel Pidcoe, Tracy Lunger, and Brandy Davis.

Board Policies: It was moved by Mrs. Buebendorf, seconded by Mrs. McConnell-Barlett to approve the following Board Policies:

1. **Board Policy #121 (Field Trips) - First Reading:**

Resolved, to approve the First Reading of Board Policy #121 (Field Trips) with changes to be effective the 2024/2025 school year.

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| Mr. Michael Mamrak – yes | Mrs. Tara Buebendorf – yes |
| Mr. Scott Ritter– yes | Mrs. Rebecca Yerg - yes |
| Mrs. Rikki Riegner – yes | Mrs. Shannon McConnell-Barlett– yes |
| Mrs. Lisa McClintock – yes | Mr. Floyd Swales – yes |
| Mr. Craig Dudek - yes | <u>Motion Carried</u> |

Educational Items: It was moved by Mrs. McConnell-Barlett, seconded by Mrs. Yerg to approve the following Educational Items:

1. **2024/2025 School Calendar - First Reading:**

Resolved, upon the recommendation of Superintendent Stamm to approve the first

reading of the 2024/2025 School Calendar.

2. **Health and Safety Plan:**

Resolved, upon the recommendation of Superintendent Stamm to approve the attached Health and Safety Plan with no changes.

3. **Field Trips:**

Resolved, upon the recommendation of Superintendent Stamm that the following field trips be approved:

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| -January 10-12, 2024 | Troy High School | Select Concert Band Students |
| Number of Students: 3 | Cost to Students: \$0.00 | Cost to District: \$861.00 |
| -January 24, 2024 | Son-Light House | High School |
| Number of Students: 5 | Cost to Students: \$0.00 | Cost to District: \$78.00 |
| -February 29, 2024 | High School | Renn & Ferrell Grades 4-6 |
| Number of Students:134 | Cost to Students: \$0.00 | Cost to District: \$270.00 |
| -May 19, 2024 | NYC Museum of Natural History | High School |
| Number of Students: 48 | Cost to Students: \$60.00 | Cost to District: \$0.00 (Club Funded) |

Mr. Michael Mamrak – yes

Mrs. Tara Buebendorf – yes

Mr. Scott Ritter– yes

Mrs. Rebecca Yerg - yes

Mrs. Rikki Riegner – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Lisa McClintock – yes

Mr. Floyd Swales – yes

Mr. Craig Dudek - yes

Motion Carried

PRE-APPROVED FIELD TRIP: May 16, 2024 - 8th Grade to Gettysburg

Personnel: It was moved by Mrs. McConnell-Barlett, seconded by Mrs. Buebendorf to approve the following Personnel Items:

1. **Unpaid Leave:**

Resolved, upon the recommendation of Superintendent Stamm to approve the unpaid leave of Employee #2849 from approximately January 29, 2024 to March 28, 2024 or longer depending on the Doctor's evaluation.

2. **Full-time Custodian:**

Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery that Mr. Robert Kovalchik be hired as a full-time Custodian at Ashkar Elementary. Mr. Kovalchik will be paid \$14.36 per hour, with benefits, per the East Lycoming Educational Support Professional Contract, pending receipt of required documents.

3. **Part-time Food Service Worker:**

Resolved, upon the recommendation of Superintendent Stamm that Ms. Lori Murphy be hired as a part-time Food Service Worker at the High School. Ms. Murphy will be paid \$13.29 per hour, 4.75 hours per day, per the East Lycoming Educational Support

4. **Part-time Food Service Worker:**

Resolved, upon the recommendation of Superintendent Stamm that Ms. Amy Santo be hired as a part-time Food Service Worker at Ashkar Elementary. Ms. Santo will be paid \$13.29 per hour, 3.50 hours per day, per the East Lycoming Educational Support Professional Contract, pending receipt of required documents.

5. **2023/2024 Daily Substitute Teacher/Support Staff/Guest Teacher Listing:**

Resolved, to approve the following addition to the Elementary and Secondary 2023/2024 Daily Substitute Teacher Staff and Support Personnel:

- Kelsey Baysore (BLaST Guest Teacher)
- Austyn Carson (BLaST Guest Teacher)
- Alyssa Kline (Act 86)

6. **2023/2024 High School Student Activity Clubs:**

Resolved, to approve the following list of 2023/2024 High School Student Activity Clubs.

7. **Employee Handbook and Code of Conduct:**

Resolved, upon the recommendation of Superintendent Stamm to approve the enclosed Employee Handbook and Code of Conduct.

8. **Athletic Volunteers:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland to approve the following Athletic Volunteers:

- Stacey Palandro - 23/24 Cheerleading season
- Ian Gagliano - 23/24 Baseball season

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|----------------------------|-------------------------------------|
| Mr. Michael Mamrak – yes | Mrs. Tara Buebendorf – yes |
| Mr. Scott Ritter– yes | Mrs. Rebecca Yerg - yes |
| Mrs. Rikki Riegner – yes | Mrs. Shannon McConnell-Barlett– yes |
| Mrs. Lisa McClintock – yes | Mr. Floyd Swales – yes |
| Mr. Craig Dudek - yes | |

Motion Carried

Resignations received and accepted by Superintendent Stamm:

- Employee #108, Retirement effective the end of the 2023/2024 school year.
- Kelly Puzio, Retirement effective the end of the 2023/2024 school year.
- Sharon Chamberlin, Retirement effective the end of the 2023/2024 school year.
- Denise "HB" Henneman, Retirement effective the end of the 2023/2024 school year.
- Mary Wayman, Supervisory Aide and Food Service Worker, effective December 21, 2023.
- Kati Wyland, Athletic Director, effective March 8, 2024.
- Karen Henry, Custodian, effective January 9, 2024.

Minutes: It was moved by Mrs. Riegner, seconded by Mr. Dudek to approve the minutes from the meetings of December 5, 2023 as submitted.

Mr. Michael Mamrak – yes
Mr. Scott Ritter– yes
Mrs. Rikki Riegner – yes
Mrs. Lisa McClintock – yes
Mr. Craig Dudek - yes

Mrs. Tara Buebendorf – yes
Mrs. Rebecca Yerg - yes
Mrs. Shannon McConnell-Barlett– yes
Mr. Floyd Swales – yes

Motion Carried

Business/Financial Matters: It was moved by Mr. Ritter, seconded by Mr. Dudek to approve the following Business/Financial Matters:


1. **Treasurer’s Report:**
Resolved, to accept the November 2023 and December 2023 Treasurer’s Reports as attached.
2. **Bills for Payment:**
Resolved, to accept bills for payment as listed and attached.
3. **Business Office Reports:**
(Act 24 Reform, Capital Projects and Student Activities)
4. **Beach Lake Sprinkler Fire Protection Inspection Agreement:**
Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery that the Beach Lake Sprinkler Fire Protection Inspection Agreement be approved.
5. **Automated Logic Service Agreement:**
Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery that the Automated Logic Service Agreement be approved.
6. **Susquehanna Trailways Agreement:**
Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the Susquehanna Trailways Agreement be approved.
7. **BLaST Intermediate 23-24 IDEA 619 Agreement:**
Resolved, upon the recommendation of Superintendent Stamm that the attached BLaST Intermediate 23-24 IDEA 619 Agreement be approved.
8. **LinkIt! Agreement:**
Resolved, upon the recommendation of Superintendent Stamm and Mrs. Cotner that the LinkIt! agreement for January 1, 2024 - June 30, 2024 be approved, payable via grant funds.
9. **Marotta/Main Architects Proposal:**
Resolved, upon the recommendation of Superintendent Stamm that the attached Marotta/Main Architects Proposal be approved.
10. **Woodlands Bank Agreement-Orville Rolfe Scholarship Fund:**
Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the district approve a trust agreement with Woodlands Bank for the Orville Rolfe Scholarship Fund.

11. **Acceptance of Donation:**
Resolved, upon the recommendation of Superintendent Stamm to approve the donation of an electric floor piano from the Gavitt family.
12. **E-Rate Funding Year 2024 (7/1/24 - 6/30/25):**
Resolved, upon the recommendation of Superintendent Stamm and Technology Director Creasy that the E-Rate Funding Year 2024 be approved.
13. **Tax Collector Reappointment:**
Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the district reappoints Raine Ohnmeiss for tax collector of Jordan Township effective January 1, 2024.
14. **Tax Collector Reappointment:**
Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the district reappoints Jennifer Mausteller for tax collector of Moreland Township, Penn Township, Wolf Township, and Picture Rocks Borough effective January 1, 2024.

Mr. Michael Mamrak – yes	Mrs. Tara Buebendorf – yes
Mr. Scott Ritter– yes	Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes	Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes	Mr. Floyd Swales – yes
Mr. Craig Dudek - yes	Motion Carried

Adjourn: It was moved by Mrs. Buebendorf, seconded by Mrs. Riegner to adjourn the meeting at 8:50 P.M.

Mr. Michael Mamrak – yes	Mrs. Tara Buebendorf – yes
Mr. Scott Ritter– yes	Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes	Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes	Mr. Floyd Swales – yes
Mr. Craig Dudek - yes	Motion Carried

Respectfully submitted,

 Heather N. Burke
 Business Manager/Board Secretary

Executive Session: An executive session was held to review Safety and Security, no action items.

