

Call the Meeting to Order: Mr. Mamrak, President, called the East Lycoming School District Board of Education’s April 16, 2024 Board meeting to order in the High School Library beginning at 7:00 p.m. with the following Members of the Board, Administration and General Public in attendance.

Members of the Board:

Mr. Michael Mamrak – present	Mrs. Tara Buebendorf – present
Mr. Scott Ritter – present	Mrs. Shannon McConnell-Barlett – present
Mr. Craig Dudek – present	Mrs. Rebecca Yerg - present
Mrs. Lisa McClintock – present	Mr. Floyd Swales – present
Mrs. Rikki Riegner - present	

Administration:

Dr. Mark Stamm –Superintendent
Mrs. Cori Cotner - Curriculum Director
Mr. Tom Coburn - Sr. High School Principal
Mr. Richard Reichner - Jr. High School Principal
Mrs. Laura Barondeau - Renn & Ferrell Elementary Principal
Mrs. Heather Burke - Business Manager/Board Secretary
Mrs. Valerie Ochs - Assistant Business Manager
Mr. Adam Creasy - Technology Director
Mr. Bryan McCaffery - Buildings and Grounds Director
Mrs. April Paulhamus - Special Education Director

Public Comments:

-Carl Shultz (Wolf Twp) - Issues from last meeting, budget, superintendent, and furniture.

General Public: Chris Kenyon (Solicitor), Pat Crossley (Sun-Gazette), Lora MacKenzie, Chris Fuller, Molly Fuller, Cam Koons, Becci Swales, Charlotte Dudek, Leigh Houseknecht, Michelle Duff, Carl Schultz, RL, Robert Stein, Bill Klein, Carl Schultz, Michele Hicklin (Nutrition), Mary Bukelevich (Nutrition), Wayne Whipple, James Nace and Christopher Peters (M/M Architects).

Educational Items: It was moved by Mrs. Buebendorf, seconded by Mrs. Riegner to approve the following Educational Items:

1. **Special Education Plan:**

Resolved, upon the recommendation of Superintendent Stamm and the Special Education Planning Committee that the Special Education Plan be approved.

2. **Field Trips:**

Resolved, upon the recommendation of Superintendent Stamm that the following field trips be approved:

-April 19, 2024	Kent’s Fest - Lock Haven	Special Education Classes
Number of Students: 13	Cost to Students: \$0.00	Cost to District: \$300.00
-May 1, 2024	Warrior Run Field Day	Special Education Classes
Number of Students: 25	Cost to Students: \$0.00	Cost to District: \$160.00

- May 3, 2024 Community Arts Ashkar Grade 3 Class
Number of Students: 80 Cost to Students: \$0.00 Cost to District: \$0.00 (CAC Grant Funded)

- May 3, 2024 Acacia Club High School
Number of Students: 12 Cost to Students: \$0.00 Cost to District: \$298.00

- May 8, 2024 Milton Hershey School Select Yearbook Club
Number of Students: 8 Cost to Students: \$10.00
Cost to District: \$0.00 (Yearbook Club Funded)

- May 8, 2024 Penn College Ashkar 6th Grade Class
Number of Students: 67 Cost to Students: \$0.00 Cost to District: \$0.00 (Grant Funded)

- May 9, 2024 High School Art Show District-wide K-6
Number of Students: 840 Cost to Students: \$0.00 Cost to District: \$420.00

- May 14, 2024 North Mountain District-wide Grade 6
Number of Students: 120 Cost to Students: \$0.00 Cost to District: \$690.00

- May 21, 2024 High School District-wide Grade 6
Number of Students: 120 Cost to Students: \$0.00 Cost to District: \$420.00

- May 21, 2024 Reptiland & Buffalo Valley Recreation Center Ashkar Grade K
Number of Students: 78 Cost to Students: \$0.00 Cost to District: \$0.00 (PTA Funded)

- May 22, 2024 Lake Tobias Grade 3 Renn
Number of Students: 18 Cost to Students: \$0.00 Cost to District: \$0.00 (PTO funded)

- May 28, 2024 High School District-wide Grade 6
Number of Students: 120 Cost to Students: \$0.00 Cost to District: \$320.00

- May 29, 2024 Lake Tobias Grade 3 Ashkar
Number of Students: 80 Cost to Students: \$0.00 Cost to District: \$0.00 (PTA funded)

- Mr. Michael Mamrak – yes Mrs. Tara Buebendorf – yes
- Mr. Scott Ritter– yes Mrs. Rebecca Yerg - yes
- Mrs. Rikki Riegner – yes Mrs. Shannon McConnell-Barlett– yes
- Mrs. Lisa McClintock – yes Mr. Floyd Swales – yes
- Mr. Craig Dudek - yes **Motion Carried**

PRE-APPROVED FIELD TRIPS: May 21, 2024 Grade 4 Ashkar to Harrisburg
 May 22, 2024 Grade 5 Renn to Philadelphia
 May 31, 2024 Grade 4 Ferrell to Harrisburg

Personnel: It was moved by Mrs. McConnell-Barlett, seconded by Mrs. McClintock to approve the following Personnel Items:

1. **Secondary Social Studies Teacher (Temporary Professional Contract):**
Resolved, upon the recommendation of Superintendent Stamm and the interview committee that Mr. Griffin Molino be approved as a Secondary Social Studies Teacher (Temporary Professional Contract) for the 2024/2025 school year. Mr. Molino will be paid \$59,650, which represents level 3 (B) of the East Lycoming Educational Professional Contract.

 2. **Secondary Physical Education Teacher (Temporary Professional Contract):**
Resolved, upon the recommendation of Superintendent Stamm and the interview committee that Ms. Stefanie O’Grady be approved as a Secondary Physical Education Teacher (Temporary Professional Contract) for the 2024/2025 school year. Ms. O’Grady will be paid \$56,900, which represents level 1 (B) of the East Lycoming Educational Professional Contract, pending receipt of required documents.

 3. **2023/2024 Daily Substitute Teacher/Support Staff/Guest Teacher Listing:**
Resolved, to approve the following addition to the Elementary and Secondary 2023/2024 Daily Substitute Teacher Staff and Support Personnel:
 -Kathyann Whipple (Aide)

 4. **Volunteer Re-Appointments:**
Resolved, upon the recommendation of Superintendent Stamm and acting Athletic Director Coburn to approve the following Athlete Volunteer Re-appointments:
 -Beth Kelleher (2024 girls soccer season)
- Mr. Michael Mamrak – yes Mrs. Tara Buebendorf – yes
 Mr. Scott Ritter– yes Mrs. Rebecca Yerg - yes
 Mrs. Rikki Riegner – yes Mrs. Shannon McConnell-Barlett– yes
 Mrs. Lisa McClintock – yes Mr. Floyd Swales – yes
 Mr. Craig Dudek - yes **Motion Carried**

Personnel: It was moved by Mrs. Riegner, seconded by Mr. Ritter to approve the following Personnel Items:

1. **Intent to Retire:**
Resolved, upon the recommendation of Superintendent Stamm to approve the intent to retire of Mrs. Bobbi Ward, Elementary Teacher at Ashkar, at the end of the 2023/2024 school year, without advance notice six months prior to the retirement date as stated in the East Lycoming Educational Professional Contract, the timing of this does not create any operational challenges.
- Mr. Michael Mamrak – yes Mrs. Tara Buebendorf – yes
 Mr. Scott Ritter– yes Mrs. Rebecca Yerg - yes
 Mrs. Rikki Riegner – yes Mrs. Shannon McConnell-Barlett– yes
 Mrs. Lisa McClintock – yes Mr. Floyd Swales – yes
 Mr. Craig Dudek - no **Motion Carried**

Resignations received and accepted by Superintendent Stamm:

-Amanda Shoemaker, Part-time Food Service Worker, effective March 28, 2024.

- Sam Welteroth. Part-time Custodian, effective March 20, 2024.
- Sarah Gilmore, Part-time Instructional Aide, effective March 27, 2024.
- Brennan Ryder, Part-time Custodian, effective April 17, 2024.

Minutes: It was moved by Mrs. Buebendorf, seconded by Mrs. McConnell-Barlett to approve the minutes from the Board and Finance Committee meetings of March 19, 2024 as submitted.

Mr. Michael Mamrak – yes	Mrs. Tara Buebendorf – yes
Mr. Scott Ritter– yes	Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes	Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes	Mr. Floyd Swales – yes
Mr. Craig Dudek - yes	<u>Motion Carried</u>

Business/Financial Matters: It was moved by Mrs. Riegner, seconded by Mrs. McClintock to approve the following Business/Financial Matters:

1. **2024-25 Proposed Final General Fund Budget:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the 2024-25 Proposed Final General Fund Budget be adopted in the amount of \$29,670,005 as presented in the district and state budget document. In accordance with this budget, the following tax rates will be established:

Real Estate Tax 16.91 mills
 Real Estate Transfer Tax – Act 511 1/2 of 1.0%
 Earned Income Tax – Act 24 1.2%

Mr. Michael Mamrak – yes	Mrs. Tara Buebendorf – yes
Mr. Scott Ritter– no	Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes	Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes	Mr. Floyd Swales – no
Mr. Craig Dudek - no	<u>Motion Carried</u>

Business/Financial Matters: It was moved by Mrs. Riegner, seconded by Mrs. McClintock to approve the following Business/Financial Matters:

1. **Treasurer’s Report:**

Resolved, to accept the March 2024 Treasurer’s Reports as attached.

2. **Bills for Payment:**

Resolved, to accept bills for payment as listed and attached.

3. **Business Office Reports:**

(Act 24 Reform, Capital Projects and Student Activities)

4. **Lycoming Career & Technology Center 2024/2025 Budget:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the enclosed 2024-25 Budget for Lycoming Career & Technology Center be approved in the amount of \$2,791,862.

5. **River Valley Regional YMCA Agreement:**

Resolved, upon the recommendation of Superintendent Stamm that the attached agreement with River Valley Regional YMCA for the 2024/2025 school be approved.

6. **School Bus Contractors’ Transportation Contract:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the attached School Bus Contractors’ Transportation Contract be approved for a three-year period beginning on July 1, 2024 and continuing through June 30, 2027.

7. **Approval of Food Service Management Company:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that The Nutrition Group be awarded the contract to provide Food Service Management Company Services for the 2024-25 school year per their bid proposal. For 2024-25, Nutrition, Inc. has presented a return to the district which is guaranteed profit of \$117,548.

8. **Bid Award for Masonry and Structural Repairs:**

Resolved, upon the recommendation of Superintendent Stamm that Arch Masonry & Reconstruction be awarded the Masonry and Structural Repairs bid in the amount of \$884,100.00.

9. **Food Service Equipment Purchases:**

Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery to approve the Food Service Equipment purchases for Ashkar, Ferrell, Renn and the High School for \$475,954.21. Final and minimal adjustments may be at the discretion of the Superintendent.

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| Mr. Michael Mamrak – yes | Mrs. Tara Buebendorf – yes |
| Mr. Scott Ritter– yes | Mrs. Rebecca Yerg - yes |
| Mrs. Rikki Riegner – yes | Mrs. Shannon McConnell-Barlett– yes |
| Mrs. Lisa McClintock – yes | Mr. Floyd Swales – yes |
| Mr. Craig Dudek - yes | <u>Motion Carried</u> |

Business/Financial Matters: It was moved by Mrs. Riegner, seconded by Mrs. McClintock to approve the following Business/Financial Matters:

1. **Act 93 Compensation Plan for Five Years (2024-2029):**

Resolved, upon the recommendation of Superintendent Stamm and the Act 93 members to approve the five year Act 93 Compensation Plan for five years (2024-2029).

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| Mr. Michael Mamrak – yes | Mrs. Tara Buebendorf – yes |
| Mr. Scott Ritter– no | Mrs. Rebecca Yerg - yes |
| Mrs. Rikki Riegner – yes | Mrs. Shannon McConnell-Barlett– yes |
| Mrs. Lisa McClintock – yes | Mr. Floyd Swales – no |
| Mr. Craig Dudek - no | <u>Motion Carried</u> |

Business/Financial Matters: It was moved by Mrs. Riegner, seconded by Mrs. McClintock to approve the following Business/Financial Matters:

1. **Bid Award for High School Renovations:**

Resolved, upon the recommendation of Superintendent Stamm that T-Ross Brothers Construction be awarded the Interior High School Renovations bid in the amount of \$778,090.00.

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| Mr. Michael Mamrak – yes | Mrs. Tara Buebendorf – yes |
| Mr. Scott Ritter– no | Mrs. Rebecca Yerg - yes |
| Mrs. Rikki Riegner – yes | Mrs. Shannon McConnell-Barlett– yes |
| Mrs. Lisa McClintock – yes | Mr. Floyd Swales – no |
| Mr. Craig Dudek - no | <u>Motion Carried</u> |

Business/Financial Matters: It was moved by Mrs. Riegner, seconded by Mrs. McClintock to approve the following Business/Financial Matters:

1. **High School Interactive Display Boards Purchase:**

Resolved, upon the recommendation of Superintendent Stamm and Mr. Creasy to approve the purchase of thirty-three (33) 75" inch digital / interactive boards for the High School at a cost of \$90,184.05.

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| Mr. Michael Mamrak – yes | Mrs. Tara Buebendorf – yes |
| Mr. Scott Ritter– yes | Mrs. Rebecca Yerg - yes |
| Mrs. Rikki Riegner – yes | Mrs. Shannon McConnell-Barlett– yes |
| Mrs. Lisa McClintock – yes | Mr. Floyd Swales – yes |
| Mr. Craig Dudek - no | <u>Motion Carried</u> |

Business/Financial Matters: It was moved by Mrs. Riegner, seconded by Mrs. McClintock to approve the following Business/Financial Matters:

1. **Elementary Classroom Furniture Purchase:**

Resolved, upon the recommendation of Superintendent Stamm that Tanner Furniture be approved for the Elementary Classroom Furniture in the amount of \$594,186.28. Final and minimal adjustments may be at the discretion of the Superintendent.

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| Mr. Michael Mamrak – yes | Mrs. Tara Buebendorf – yes |
| Mr. Scott Ritter– yes | Mrs. Rebecca Yerg - yes |
| Mrs. Rikki Riegner – yes | Mrs. Shannon McConnell-Barlett– yes |
| Mrs. Lisa McClintock – yes | Mr. Floyd Swales – no |
| Mr. Craig Dudek - no | <u>Motion Carried</u> |

Public Comments:

- Cam Koons (Franklin Twp) - Concerns about spending funds on projects and field maintenance agreement/application of products.
- Carl Schultz (Wolf Twp) - Concerns about potential tax increase and potential change orders of projects. Inquired about previous employment of Superintendent.
- Lora MacKenzie (Wolf Twp) - Inquired about communication sent regarding temporary closure of the district office.
- Wayne Whipple - Concerns about potential tax increase, amendments to bid amounts on agenda, and alternate bids and district allowances. Inquired about interactive boards.

-Robert Stein (Penn Twp) - Concerned about proposed final budget. Inquired about playground equipment.

-James Nace (Franklin Twp)- Concerns about bullying and policies/procedures of the district.

-Charlotte Dudek (Moreland Twp) - Concerns about the topics mentioned for executive sessions.

Adjourn from Regular Session into Executive Session: It was moved by Mrs. McClintock, seconded by Mrs. Buebendorf to adjourn from Regular Session into Executive Session at 8:48 P.M.

Mr. Michael Mamrak – yes

Mrs. Tara Buebendorf – yes

Mr. Scott Ritter– yes

Mrs. Rebecca Yerg - yes

Mrs. Rikki Riegner – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Lisa McClintock – yes

Mr. Floyd Swales – yes

Mr. Craig Dudek - yes

Motion Carried

Adjourn from Executive Session: Executive Session was adjourned at 9:10 P.M.

Respectfully submitted,



Heather N. Burke

Business Manager/Board Secretary



Finance Committee Minutes
04/16/2024
6:00PM - HHS Library Conference Room

2024- 2025 General Fund Budget Overview:

Business Manager Burke reviewed the proposed final 2024-2025 revenues and expenditures. We have been able to balance the budget with a .50 mill increase. Board approval is needed for the proposed final budget, however tax rates are not set until the final budget is approved in May.

Transportation Agreement:

Superintendent Stamm shared that we have three-year agreements with all current contractors on the agenda for approval.

Food Service Request for Proposals:

Requests for Proposals were solicited via the required advertisements including emailing it to five food service management companies. The Nutrition Group was the only company that submitted a proposal. For 2024-25 they are guaranteeing a profit of \$117,548 with no increase to lunch prices.

New Committee Business

Meeting Adjourned