

Call the Meeting to Order: Mr. Mamrak, President, called the East Lycoming School District Board of Education's August 13, 2024 Board meeting to order in the Ferrell Elementary Cafeteria beginning at 7:00 p.m. with the following Members of the Board, Administration and General Public in attendance.

Members of the Board:

Mr. Michael Mamrak – present	Mrs. Tara Buebendorf – present
Mr. Scott Ritter – present	Mrs. Shannon McConnell-Barlett – present
Mr. Craig Dudek – present	Mrs. Rebecca Yerg - present
Mrs. Lisa McClintock – present	Mr. Floyd Swales – present
Mrs. Rikki Riegner - present	

Administration:

Dr. Mark Stamm –Superintendent
Mrs. Cori Cotner - Curriculum Director
Mr. Tom Coburn - Sr. High School Principal
Mr. Richard Reichner - Jr. High School Principal
Mrs. Brittany Hipple - Ashkar Elementary Principal
Mrs. Laura Barondeau - Renn & Ferrell Elementary Principal
Mrs. Heather Burke - Business Manager/Board Secretary
Mrs. Valerie Ochs - Assistant Business Manager
Mrs. April Paulhamus - Director of Special Education
Mr. Adam Creasy - Technology Director
Mr. Bryan McCaffery - Buildings and Grounds Director

General Public: Stephen Hartley (Solicitor), Mark Maroney (Sun-Gazette), Jennifer Vermeire, Stephen Vermeire, Russ Pidcoe, Ann Stine, Molly Fuller, Mae-Ling Kranz, Lora MacKenzie, Becci Swales, and Scott Hill.

Board Policies: It was moved by Mrs. Riegner, seconded by Mrs. Yerg to approve the following Board Policies:

1. **Board Policy (Second and Final Reading):**

Resolved, to approve the Second and Final Reading of Board Policy 335 (Family and Medical Leaves) as recommended by PSBA.

Mr. Michael Mamrak – yes	Mrs. Tara Buebendorf – yes
Mr. Scott Ritter– yes	Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes	Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes	Mr. Floyd Swales – yes
Mr. Craig Dudek - yes	Motion Carried

Educational: It was moved by Mrs. Buebendorf, seconded by Mr. Dudek to approve the following Educational Items:

1. **Health and Safety Plan:**

Resolved, upon the recommendation of Superintendent Stamm to approve the attached Health and Safety Plan with no changes.

2. **Field Trips:**

Resolved, upon the recommendation of Superintendent Stamm to approve the following field trips:

-August 13, 2024 Grand Slam Parade Marching Band Students
Number of Students: 29 Cost to Students: \$60.00 Cost to District: \$60.00

-August 23, 2024 Ashkar Elementary Renn & Ferrell Students
Number of Students: 328 Cost to Students: \$0.00
Cost to District: \$0.00 (PBIS Funded)

Mr. Michael Mamrak – yes Mrs. Tara Buebendorf – yes
Mr. Scott Ritter– yes Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes Mr. Floyd Swales – yes
Mr. Craig Dudek - yes **Motion Carried**

Educational: It was moved by Mrs. Buebendorf, seconded by Mr. Dudek to approve the following Educational Item:

2024/2025 Student Handbooks:

Resolved, upon the recommendation of Superintendent Stamm to approve the 2024/2025 Elementary, High School Student Handbooks, and eSpartan Student Handbooks.

Mr. Michael Mamrak – yes Mrs. Tara Buebendorf – yes
Mr. Scott Ritter– no Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes Mr. Floyd Swales – yes
Mr. Craig Dudek - yes **Motion Carried**

Personnel: It was moved by Mrs. Riegner, seconded by Mr. Ritter to approve the following Personnel Items:

1. **Part-time Supervisory Aide:**

Resolved, upon the recommendation of Superintendent Stamm and Principal Barondeau that Ms. Ashley Detrick be approved as a Part-time Supervisory Aide at Renn Elementary. Ms. Detrick will be paid \$13.69 per hour, 5 hours per day.

2. **Part-time Supervisory Aide:**

Resolved, upon the recommendation of Superintendent Stamm and Principal Barondeau that Ms. Sarah Gilmore be approved as a Part-time Supervisory Aide at Renn Elementary. Ms. Gilmore will be paid \$13.69 per hour, 5 hours per day.

3. **Full-time Maintenance Worker:**

Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery that Mr. Alejandro Gomez be approved as a Full-time Maintenance Worker. Mr. Gomez will be paid \$17.53 per hour, with benefits.

4. **Full-time Custodian:**

Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery that Ms. Cassandra Younkens be approved as a Full-time Custodian at the High School. Ms. Younkens will be paid \$14.76 per hour, with benefits, pending receipt of required documents.

5. **Part-time Custodian:**

Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery that Mr. John Harris be approved as a Part-time Custodian at Renn Elementary. Mr. Harris will be paid \$14.76 per hour, 4 hours per day, pending receipt of required documents.

6. **Transfer from Part-time Custodian to Part-time Food Service Worker:**

Resolved, upon the recommendation of Superintendent Stamm that Ms. Miranda Houser be approved to transfer from a Part-time Custodian to a Part-time Food Service Worker at the High School. Ms. Houser will be paid \$13.69 per hour, 4.75 hours per day at the High School effective August 7, 2024.

7. **Job Descriptions:**

Resolved, upon the recommendation of Dr. Stamm to approve the enclosed job descriptions:

- Classroom Teacher (Elementary and Secondary)
- Gifted Support Instruction
- School Counselor
- School Psychologist
- Teacher - Special Education (Pre-k to 8)
- Teacher - Special Education (7-12)
- Title I Teacher

8. **2024/2025 Daily Substitute Teacher/Support Staff/Guest Teacher Listing:**

Resolved, to approve the following addition to the Elementary and Secondary 2024/2025 Daily Substitute Teacher Staff and Support Personnel.

9. **Approval of Bus Drivers 2024/2025 School Year:**

Resolved, to approve the following bus/van drivers and bus aides for the 2024/2025 school year. All the necessary paperwork is filed in the business office:

Don Baylor (Van)	Mellissa Hunter	Athena Snyder
Doreen Berger	Robin Kaiser	Dave Snyder
Susan Boyer	Susan Kessler (Van)	Richard Snyder (Van)
Cheryl Charles (Van)	Christine Kitzmiller	Roschele Snyder
Julie Connerton	Edwin Kitzmiller	Timothy Snyder
JoAnn Dieffenbach	Sherry Maneval	Brittany Springman
Annette Fielder	Doralee Mead	Greg Stroup
Dan Frycklund	Amber Miller (Van/Aide)	Jaret Stroup
Kent Gordner (Van)	Flora Nyman	Jason Stroup
Betty Hartman (Van)	Lonnie Ohnmeiss	Jeanette Stroup
Todd Hearn	Raine Ohnmeiss	Denise Taylor (Van)
Greg Hendrickson	Dave Rakestraw	Don Temple
Denise Hess (Van)	Paul Ritter	Kim Whitmoyer
Nichole Hopkins	Tammy Rovenolt (Van)	Lynnwood Whitmoyer (Van)
McKenna Hunter	Leona Seaman (Aide)	George Wolfe
	Donna Sherwood (Van/Aide)	Jamie Young

10. **Approval of Bus Driver:**
Resolved, upon the recommendation of Superintendent that Mr. John Grove Jr. be approved as a Bus Driver for the 2024/2025 school year, pending receipt of required documents.
11. **AM Bus Duty (.50 Hours Per Day):**
Resolved, upon the recommendation of Superintendent Stamm that Ms. Beth Bitler be re-appointed for AM Bus Duty (.50 Hours Per Day) at Renn Elementary. Ms. Bitler will be paid \$2,061.00, which represents level 5+ of the extracurricular salary agreement.
12. **PM Bus Duty (.50 Hours Per Day):**
Resolved, upon the recommendation of Superintendent Stamm that Ms. Susan Seube be re-appointed for AM Bus Duty (.50 Hours Per Day) at Renn Elementary. Ms. Seube will be paid \$1,753.00, which represents level 3 of the extracurricular salary agreement.
13. **AM Bus Duty (1 Hour Per Day):**
Resolved, upon the recommendation of Superintendent Stamm that Ms. Jodi Tavani be approved for AM Bus Duty (1 Hour Per Day) at Ferrell Elementary. Ms. Tavani will be paid \$2,947.00, which represents level 1 of the extracurricular salary agreement.
14. **AM Bus Duty (.50 Hours Per Day):**
Resolved, upon the recommendation of Superintendent Stamm that Ms. Shannon English be re-appointed for AM Bus Duty (.50 Hours Per Day) at Ashkar Elementary. Ms. English will be paid \$2,061.00, which represents level 5+ of the extracurricular salary agreement.
15. **Band Camp Staff:**
Resolved, upon the recommendation of Superintendent Stamm that the following Band Camp Staff be approved for August Band Camp:
 - Devon Palmeter - Step 5 \$1,257.00
 - Jae Mitsufer - Step 1 \$1,119.50
 - Evan Statts - Step 1 \$1,119.50
16. **Assistant Band Director:**
Resolved, upon the recommendation of Superintendent Stamm that Ms. Rachel Booth be appointed Assistant Band Director for the 2024/2025 school year. Ms. Booth will be paid \$1,468.00, which represents level 1 of the extracurricular salary agreement.
17. **Game Worker:**
Resolved, upon the recommendation of Superintendent Stamm and Acting Athletic Director to approve Christopher Fuller as a Game Worker.
18. **Athletic Volunteers:**
Resolved, upon the recommendation of Superintendent Stamm and Acting Athletic Director Coburn to approve the following Athletic Volunteers:
 - Brent Bergey (24/25 Junior High Softball season)
 - Derek Earnest (24/25 Football season)
 - Jed Lamper (24/25 Football season)
19. **Nurse Induction/Orientation Program:**

Resolved, upon the recommendation of Superintendent Stamm and Curriculum Director Cotner within coordination with the district nurses to approve the Nurse Induction/Orientation Program.

Mr. Michael Mamrak – yes Mrs. Tara Buebendorf – yes
Mr. Scott Ritter– yes Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes Mr. Floyd Swales – yes
Mr. Craig Dudek - yes **Motion Carried**

Personnel: It was moved by Mrs. Riegner, seconded by Mr. Ritter to approve the following Personnel Item:

Athletic Director Supplemental Compensation:

Resolved, upon the recommendation of Superintendent Stamm that the following Athletic Director Supplement Compensation be approved:

- Mr. Coburn \$9,817.00
- Mr. Reichner \$9,817.00
- Mrs. Daugherty \$750.00
- Mrs. Sullivan \$750.00
- Mrs. Bennett \$750.00
- Mrs. Higley \$750.00

Mr. Michael Mamrak – yes Mrs. Tara Buebendorf – yes
Mr. Scott Ritter– no Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes Mr. Floyd Swales – yes
Mr. Craig Dudek - yes **Motion Carried**

Resignations received and accepted by Superintendent Stamm:

1. Jordana Wagner, Fitness Center Worker, effective July 26, 2024.
2. Change Orders Approved by the Superintendent:
 - Renn Drainage Improvements totaling \$2,900.00.
 - High School Interior Changes totaling \$4,893.72.

Minutes: It was moved by Mrs. McConnell-Barlett, seconded by Mrs. Buebendorf to approve the minutes from the Board and Athletic Committee meetings of July 9, 2024 as submitted.

Mr. Michael Mamrak – yes Mrs. Tara Buebendorf – yes
Mr. Scott Ritter– yes Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes Mr. Floyd Swales – yes
Mr. Craig Dudek - yes **Motion Carried**

Business/Financial Matters: It was moved by Mr. Ritter, seconded by Mrs. Buebendorf to approve the following Business/Financial Matters:

1. **Treasurer’s Report:**

Resolved, to accept the June Treasurer's Reports as attached.

2. **Bills for Payment:**

Resolved, to accept bills for payment as listed and attached.

3. **Business Office Reports:**

(Act 24 Reform, Capital Projects and Student Activities)

4. **Keystone Communications Proposal:**

Resolved, upon the recommendation of Superintendent Stamm that the Keystone Communications Proposal be approved.

5. **Lackawanna College Proposal:**

Resolved, upon the recommendation of Superintendent Stamm that the Lackawanna College Proposal for Pre-College Agreement be approved.

6. **Awarding of Request for Proposal Auditing Services**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the district contract with Richard Snodgrass & Co for two years of auditing services at \$20,00 a year, starting with the 2023-2024 audit.

7. **eQUIP Online Learning Services Agreement:**

Resolved, upon the recommendation of Superintendent Stamm and Curriculum Director Cotner to approve the eQUIP Online Learning Services Agreement.

8. **Special Education Agreement - Warrior Run:**

Resolved, upon the recommendation of Superintendent Stamm and Special Education Director Paulhamus that the attached 2024/25 Agreement with Warrior Run be approved.

9. **High School Gymnasium Sound System Renovation:**

Resolved, upon the recommendation of Superintendent Stamm and the Athletic Committee that the Illuminated Integration High School Gymnasium Audio Proposal be approved.

Mr. Michael Mamrak – yes

Mrs. Tara Buebendorf – yes

Mr. Scott Ritter– yes

Mrs. Rebecca Yerg - yes

Mrs. Rikki Riegner – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Lisa McClintock – yes

Mr. Floyd Swales – yes

Mr. Craig Dudek - yes

Motion Carried

Business/Financial Matters: It was moved by Mr. Ritter, seconded by Mrs. Buebendorf to approve the following Business/Financial Matter:

Auditorium Theatrical and Performance Renovations:

Resolved, upon the recommendation of Superintendent Stamm that the Illuminated Integration High School Auditorium Theatrical and Performance Renovation Proposal be approved.

Mr. Michael Mamrak – yes

Mrs. Tara Buebendorf – yes

Mr. Scott Ritter– yes

Mrs. Rebecca Yerg - yes

Mrs. Rikki Riegner – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Lisa McClintock – yes

Mr. Floyd Swales – no

Business/Financial Matters: It was moved by Mr. Ritter, seconded by Mrs. Buebendorf to approve the following Business/Financial Matter:

Ronan Athletic Consulting Contract:

Resolved, upon the recommendation of the Interview Committee, Dr. Stamm is requesting board approval for a three year contract with Ronan Athletic Consulting to provide Athletic Director services through Mr. Scott Hill for \$70,000 annually beginning Wednesday, August 14, 2024.

Mr. Michael Mamrak – yes

Mrs. Tara Buebendorf – yes

Mr. Scott Ritter– no

Mrs. Rebecca Yerg - yes

Mrs. Rikki Riegner – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Lisa McClintock – yes

Mr. Floyd Swales – no

Mr. Craig Dudek - no

Motion Carried

COMMENTS FROM INDIVIDUAL BOARD MEMBERS: Comments from individual Board Members.

-President Mamrak - Goals Committee/update policy.

Adjourn from Regular Session into Executive Session: It was moved by Mrs. Riegner, seconded by Mrs. Buebendorf to adjourn from Regular Session into Executive Session at 8:41 P.M.

Mr. Michael Mamrak – yes

Mrs. Tara Buebendorf – yes

Mr. Scott Ritter– yes

Mrs. Rebecca Yerg - yes

Mrs. Rikki Riegner – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Lisa McClintock – yes

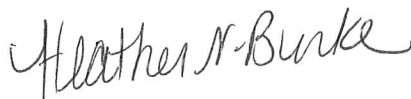
Mr. Floyd Swales – yes

Mr. Craig Dudek - yes

Motion Carried

Adjourn from Executive Session: It was moved by Mrs. Buebendorf, seconded by Mrs. Yerg to adjourn from Executive Session at 9:37 P.M.

Respectfully submitted,



Heather N. Burke

Business Manager/Board Secretary



Finance Committee Minutes
08/13/2024
6:00PM – Ferrell Elementary School Cafeteria

State Budget Funding:

Business Manager Burke reviewed the state budget funding with the committee. Overall, we are projected to receive \$616,941 more than the estimated budgeted amounts, with a \$574,309 increase from Ready2Learn Grant.

Board Financial Reports:

Business Manager Burke shared that Board Treasurer Riegner, Assistant Business Manager Ochs, and her met to discuss streamlining the monthly board financial reports. The July and August reports will be shared in the September board packet.

Lycoming County Reassessment:

Business Manager Burke shared that the county has approved for a reassessment, but a firm to conduct the reassessment has not been hired. Once a firm is selected, the process takes approximately 30 months to conduct.

Food Service/CEP/Lunch:

Assistant Business Manager Ochs reviewed the district specific information for Community Eligibility Provision (CEP). The 2024-2025 school year projection under CEP would have been roughly an \$80,000 decrease in revenue. With a CEP program commitment of 4 years, we could potentially have a shortfall in the remaining years. ELSD has decided not to apply for the CEP designation but has again committed to maintain lunch prices and has not raised these prices in the last 6 years.

Capital Projects Update:

Superintendent Stamm reviewed the ongoing and upcoming capital projects with the committee.

Audit Request for Proposals:

Business Manager Burke reviewed the proposals for audit services. Richard B. Snodgrass & Co. had the lowest price and is being recommended.

Vacant Nurse Position:

Superintendent Stamm shared that the district has struggled to fill the vacant nurse position at Renn. The committee discussed increasing hours and adding health insurance benefits, it will be readvertised with those additions.

New Committee Business

Meeting Adjourned