



EAST LYCOMING
SCHOOL DISTRICT

SCHOOL BOARD AGENDA



EVERY STUDENT: INSPIRED, ENGAGED, and LEARNING Today, For Tomorrow



Superintendent's Report

December 3, 2024

General Information:

Lyco CTC Expansion - RACP Grant / Construction Loan

Dr. Skaluba, Mrs. Burke and I are reviewing the RACP grant requirements and loan timing to ensure that we meet the grant requirements and the borrowing needs for the construction project. I anticipate bringing a construction loan proposal to the board in January and February for consideration and approval.

Dr. Skaluba and I have agreed that I will handle primary construction coordination / oversight etc. and he will step back to an advisory role. Given that our bleachers are part of this project and that the buildings belong to ELSD, this makes the most sense. Given that, I will also begin providing more detailed updates to the board and facilities committee as with all other capital projects starting next month.

Capital Projects:

Cafeteria Expansion - Fine Art Classrooms Renovations

To reiterate from the last meeting, bidding for this project begins December 3 and is due January 14. Bids will be opened at a public bid opening meeting at 1PM January 14. Bids will be reviewed by the Facility Committee on January 21 and scheduled for board approval on January 28. Once approved, construction will begin in March on the exterior and interior completed in the Summer 2025.

Business and Financial:

2025-2026 Act 1 Index Limitation Resolution

This resolution is recommended because it limits the board's authority to raise taxes to within the Act 1 Index. Approval of this resolution allows the board to move through a normal budget development process rather than the accelerated timeline required if a board intended to increase taxes beyond the Act 1 Index. Based on current revenue trends and known expenses, Mrs. Burke and I are comfortable making this recommendation to stay within the index restriction.

Respectfully submitted,

Dr. Mark Stamm
Superintendent of Schools

**EAST LYCOMING SCHOOL DISTRICT
BOARD OF EDUCATION GENDA
Tuesday, December 3, 2024
High School Library - 7:00 p.m.**

Public should enter through the Library Vestibule Doors

WELCOME AND CALL THE MEETING TO ORDER – MR. MAMRAK, PRESIDENT

I. **AUDIENCE PARTICIPATION:** Comments from residents of the district regarding voted items on the agenda.

II. **REPORTS:**

Superintendent Reports:

- Superintendent Stamm

Board Member Updates (as applicable):

- Intermediate Unit #17 – Mrs. McClintock

- Legislative Representation – Mr. Dudek

- LycoCTC – Mr. Mamrak

III. **EDUCATIONAL:**

1. **Field Trips:**

Resolved, upon the recommendation of Superintendent Stamm to approve the following field trips:

-1/8/25-1/10/25	Montoursville School District	Concert Band Students
Number of Students: 4	Cost to Students: \$0.00	Cost to District: \$675.00

-1/22/25-1/24/25	Berwick High School	Concert Band Students
Number of Students: 4	Cost to Students: \$0.00	Cost to District: \$675.00

-2/5/25 -2/7/25	Danville School District	District Chorus
Number of Students: 4	Cost to Students: \$0.00	Cost to District: \$1600.00

- 6/2/25	Green Berry Farms	Life Skills Students
Number of Students: 18	Cost to Students: \$0.00	Cost to District:

--resolution required

IV. **PERSONNEL:**

(P-1)

1. **Unpaid Medical Leave:**

Resolved, upon the recommendation of Superintendent Stamm to approve unpaid medical leave of Employee #2633 from December 12, 2024 to January 13, 2025.

--resolution required

V. **MINUTES:**

(1)

Resolved, to accept the minutes from the Board meeting of November 19, 2024 as submitted.

--resolution required

VI. **BUSINESS/FINANCIAL MATTERS:**

1. **2025-26 General Fund Budget Act 1 Index Limitation Resolution:** (F-1)

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the attached resolution be adopted. This resolution confirms the District Administration's and School Board's intent of limiting any local tax increase to at or below the state publishing index of 5.5% for the 2025-26 General Fund Budget. **--resolution required**

2. **Retroactive Approval of Invoices:**

Resolved, that the Superintendent and/or Business Manager are hereby authorized to approve and pay invoices. These items will be included on the agenda for the next official public meeting for retroactive approval.

--resolution required

VII. **INFORMATION:**

1. Resignations received and accepted by Superintendent Stamm:

-Jane Waldman, retirement resignation, effective the end of the 2024/2025 school year.

-Linda Danner, retirement resignation effective June 6, 2025.

VIII. **AUDIENCE PARTICIPATION:**

Questions or comments from residents of the district regarding board discussion topics or other school-related matters.

IX. **COMMENTS FROM INDIVIDUAL BOARD MEMBERS:** Comments from individual Board Members.

XI. **ADJOURNMENT:**

**NEXT BOARD MEETING:
TENTATIVELY TUESDAY, JANUARY 28, 2025
7:00 PM**

Call the Meeting to Order: Mr. Mamrak, President, called the East Lycoming School District Board of Education's November 19, 2024 Board meeting to order in the High School Library beginning at 7:00 p.m. with the following Members of the Board, Administration and General Public in attendance.

Members of the Board:

- Mr. Michael Mamrak - present
- Mr. Scott Ritter - present
- Mr. Craig Dudek - present
- Mrs. Lisa McClintock - present
- Mrs. Rikki Riegner - present
- Mrs. Tara Buebendorf - present
- Mrs. Shannon McConnell-Barlett - present
- Mrs. Rebecca Yerg - present
- Mr. Floyd Swales - present

Administration:

- Dr. Mark Stamm -Superintendent
- Mrs. Cori Cotner - Curriculum Director
- Mr. Tom Coburn - Sr. High School Principal
- Mr. Richard Reichner - Jr. High School Principal
- Mrs. Brittany Hipple - Ashkar Elementary Principal
- Mrs. Heather Burke - Business Manager/Board Secretary
- Mrs. April Paulhamus - Director of Special Education
- Mr. Adam Creasy - Technology Director
- Mr. Bryan McCaffery - Buildings and Grounds Director
- Dr. Justin Rodkey - Athletic Director

General Public: Chris Kenyon (Solicitor), Mark Maroney (Sun-Gazette), Christopher Peters (M/M) Jennifer Vermeire, Rich Michael, Sherry Maneval, Lisa Mackenzie, Molly Fuller, Chris Fuller, Corinn Mowrey, Ashton Hackenberg and Brad Swales.

Educational: It was moved by Mrs. Riegner, seconded by Mrs. Yerg to approve the following Educational Items:

1. **Field Trips:**

Resolved, upon the recommendation of Superintendent Stamm to approve the following field trips:

- 11/5/24 Local Historical Locations High School Students
Number of Students: 67 Cost to Students: \$15.00 (Lunch) Cost to District: \$720.00
- 11/6/24 Community Arts Center District-wide 5th Grade
Number of Students: 115 Cost to Students: \$0.00
Cost to District: \$0.00 (CAC Grant Funded)
- 11/9/24 Veteran's Day Parade Marching Band
Number of Students: 28 Cost to Students: \$0.00 Cost to District: \$150.00
- 11/19, 12/5, 12/6/24 Jersey Shore School Concert Band
Number of Students: 9 Cost to Students: \$0.00 Cost to District: \$800.00
- 11/22/24 Kaos Fun Zone Select Ashkar Students
Number of Students: 35 Cost to Students: \$0.00 Cost to District: \$0.00 (PTA Funded)

-11/22/24	OIP	Select Renn Students
Number of Students: 36	Cost to Students: \$0.00	Cost to District: \$0.00 (PTO Funded)
-11/24/24	Williamsport High School	Select Band Members
Number of Students: 4	Cost to Students: \$0.00	Cost to District: \$70.00
-12/5, 12/6, 12/9, 12/10, 12/11/24	Ashkar, Renn & Ferrell	Theatre Club
Number of Students: 6-10	Cost to Students: \$0.00	Cost to District: \$540.00
-12/18/24	Kohl's Stony Hill Tree Farm Elem	Life Skills & Autistic Support
Number of Students: 14	Cost to Students: \$5.00 (Ornament)	Cost to District: \$195.00
-12/27-28/24	Jim Thorpe Wrestling Tournament	Wrestling Team
Number of Students: 20	Cost to Students: \$0.00	
Cost to District: \$365.00 (Booster Club and donations for the remaining costs)		
-1/3-4/25	Bo Wood Wrestling Tournament	Wrestling Team
Number of Students: 20	Cost to Students: \$0.00	
Cost to District: \$1020.00 (Booster Club and other funds for the remaining cost)		
-1/8/25-1/9/25	Penn College	FBLA Members
Number of Students: 67	Cost to Students: \$0.00	
Cost to District: \$825.00 (Lunch & Substitute)		
-1/10/25, 2/7/25, 3/7/25, 4/4/25, 5/2/25	YMCA	High School S.A.D.D. Officers
Number of Students: 5	Cost to Students: \$0.00	Cost to District: \$85.00 (per trip)
-1/24-25/25	Ultimate Warrior Tournament	Wrestling Team
Number of Students: 20	Cost to Students: \$125.00	
Cost to District: \$1000.00 (Booster Club and donations for the remaining costs)		
-5/27/25	Penn/Wanna/Susquehanna State Park	Senior Class
Number of Students: 20	Cost to Students: \$0.00	
Cost to District: \$0.00 (Senior Class Funded)		

Mr. Michael Mamrak - yes	Mrs. Tara Buebendorf - yes
Mr. Scott Ritter - yes	Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner - yes	Mrs. Shannon McConnell-Barlett - yes
Mrs. Lisa McClintock - yes	Mr. Floyd Swales - yes
Mr. Craig Dudek - yes	<u>Motion Carried</u>

PRE-APPROVED FIELD TRIP: May 8, 2025 - 8th Grade to Gettysburg

Personnel: It was moved by Mr. Ritter, seconded by Mrs. Buebendorf to approve the following Personnel Items:

1. **School Psychologist:**

Resolved, upon the recommendation of Superintendent Stamm, the interview committee and Mrs. Paulhamus that Dr. Michael Driscoll be approved as the School Psychologist (Temporary Professional Contract) for the district. Dr. Driscoll will be paid \$85,100.00, which represents Level 16 (MS +27) in the East Lycoming Educational Professional Contract.

2. **ELL Support Services:**

Resolved, upon the recommendation of Superintendent Stamm and Mrs. Cotner that Ms. Madison Myers be approved to give ELL Support Services to additional students during the school day.

3. **Assistant Yearbook Advisor:**

Resolved, upon the recommendation of Superintendent Stamm and Principal Coburn that Mrs. Brandi Dillon-Liddie be approved as the Assistant Yearbook Advisor for the 2024/2025 school year. Mrs. Dillon-Liddie will be paid \$2,494.00, which represents level 5+ of the extracurricular salary agreement.

4. **Part-time Supervisory Aide:**

Resolved, upon the recommendation of Superintendent Stamm and Principal Coburn that Ms. Courtney Jesser be approved as a Part-time Supervisory Aide at the High School. Ms. Jesser will be paid \$13.69 per hour, 5.25 hours per day.

5. **Full-time Custodian:**

Resolved, upon the recommendation of Superintendent Stamm and Mr. Mccaffery that Ms. Julia Sheatler be approved as a Full-time Custodian at the High School. Ms. Sheatler will be paid \$14.76 per hour with benefits, pending receipt of required documents.

6. **Business Manager Contract:**

Resolved, upon the recommendation of Superintendent Stamm that the enclosed Business Manager Contract be approved.

7. **2024/2025 Daily Substitute Teacher/Support Staff Guest Teacher Listing:**

Resolved, to approve the following addition to the Elementary and Secondary 2024/2025 Daily Substitute Teacher Staff and Support Personnel:

- Olivia Bender (RN)
- Lora MacKenzie (ELSD Guest Teacher)
- Ryan McClain (ELSD Guest Teacher) retroactive to November 12, 2024
- Bailey Schwenk (ELSD Guest Teacher)

8. **8th Grade Boys Basketball Coach:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Rodkey to approve the 8th Grade Boys Basketball Coach be shared between Ben Hess and Kristopher Shaner. Each will be paid \$763.00, which represents 1/2 of level 1 (\$1,526.00), per the extracurricular salary agreement.

9. **Athletic Volunteers:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Rodkey to approve the following Athletic Volunteers:

- Michael Earnest (24/25 Girls Wrestling season)
- Molly Fuller (24/25 Junior High Boys Basketball season)
- Nathaniel Hampton (24/25 Boys Wrestling season)
- Caiden Puderbach (24/25 Boys Wrestling season)
- William Travis (24/25 Girls Wrestling season)

Mr. Michael Mamrak - yes
Mr. Scott Ritter- yes
Mrs. Rikki Riegner - yes
Mrs. Lisa McClintock -yes

Mrs. Tara Buebendorf - yes
Mrs. Rebecca Yerg - yes
Mrs. Shannon McConnell-Barlett- yes
Mr. Floyd Swales -yes

Personnel: It was moved by Mr. Ritter, seconded by Mrs. Buebendorf to approve the following Personnel Items

1. **Job Description - Event Staff Recruiter/Manager:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Rodkey that the job description for an Event Staff Recruiter/Manager be approved.

2. **Event Staff Recruiter/Manager:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Rodkey that Ms. Colleen Converse be approved as the Event Staff Recruiter/Manager. Ms. Converse will be paid \$4,500.00.

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|----------------------------|-------------------------------------|
| Mr. Michael Mamrak - yes | Mrs. Tara Buebendorf - yes |
| Mr. Scott Ritter- yes | Mrs. Rebecca Yerg - yes |
| Mrs. Rikki Riegner - yes | Mrs. Shannon McConnell-Barlett- yes |
| Mrs. Lisa McClintock - yes | Mr. Floyd Swales - no |
| Mr. Craig Dudek - no | <u>Motion Carried</u> |

Resignations received and accepted by Superintendent Stamm:

- Molly Fuller, Assistant Volleyball Coach, effective November 8, 2024.
- Carrie Kiess, Food Service, effective November 9, 2024.
- Kristopher Gildein, Chemistry Teacher, effective January 13, 2025.
- James Dennis, Varsity and Junior High Boys Soccer Coach, effective October 24, 2024.

Minutes: It was moved by Mrs. Buebendorf, seconded by Mr. Dudek to approve the minutes from the Board and Athletic meetings of October 15, 2024 as submitted.

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|----------------------------|-------------------------------------|
| Mr. Michael Mamrak - yes | Mrs. Tara Buebendorf-yes |
| Mr. Scott Ritter- yes | Mrs. Rebecca Yerg - yes |
| Mrs. Rikki Riegner - yes | Mrs. Shannon McConnell-Barlett- yes |
| Mrs. Lisa McClintock - yes | Mr. Floyd Swales - yes |
| Mr. Craig Dudek - yes | <u>Motion Carried</u> |

Business/Financial Matters: It was moved by Mr. Ritter, seconded by Mrs. McConnell-Barlett to approve the following Business/Financial Matters:

1. **Bills for Payment:**

Resolved, to accept bills for payment as listed and attached.

2. **Assignment of Transportation Contract:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the attached Assignment of Transportation Contract be approved.

3. **Request for Change (RFC):**

Resolved, upon the recommendation of Superintendent Stamm that the Request for Change **CREDIT** totaling **(\$158,476.20)** be approved.

- | | |
|--------------------------|----------------------------|
| Mr. Michael Mamrak - yes | Mrs. Tara Buebendorf - yes |
| Mr. Scott Ritter- yes | Mrs. Rebecca Yerg - yes |

Mrs. Rikki Riegner - yes Mrs. Shannon McConnell-Barlett- yes
Mrs. Lisa McClintock - yes Mr. Floyd Swales - yes
Mr. Craig Dudek - yes **Motion Carried**

Business/Financial Matters: It was moved by Mr. Ritter, seconded by Mrs. Buebendorf to approve the following Business/Financial Matter:

1. **Keystone Sports Construction Proposal for Resurfacing Tennis Courts/Track:**
Resolved, upon the recommendation of Superintendent Stamm that the Keystone Sports-Construction Proposal for resurfacing tennis courts/track be approved.

Mr. Michael Mamrak - yes Mrs. Tara Buebendorf - yes
Mr. Scott Ritter- no Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner - yes Mrs. Shannon McConnell-Barlett- yes
Mrs. Lisa McClintock - yes Mr. Floyd Swales - no
Mr. Craig Dudek - no **Motion Carried**

Tabled:

5. **Stage and Ramp for Commencement Proposal:**
Resolved, upon the recommendation of Superintendent Stamm and Principal Coburn to approve the Proposal for a Stage and Ramp for Commencement.

Public Comments:

- Jennifer Vermeire (Picture Rocks Bora) - Library Stained Glass.
- Ashton Hackenberg (Wolf Twp) - Title Program.

COMMENTS FROM INDIVIDUAL BOARD MEMBERS: Comments from individual Board Members.

- Rikki Riegner - Committee meetings and academic performance information.
- Scott Ritter - Commencement
- Floyd Swales - Committee meetings, auditorium bids, agenda formation, and work sessions.

Adjourn: It was moved by Mrs. Buebendorf, seconded by Mr. Dudek to adjourn the meeting at 8:36 P.M.

Mr. Michael Mamrak - yes Mrs. Tara Buebendorf - yes
Mr. Scott Ritter- yes Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner - yes Mrs. Shannon McConnell-Barlett- yes
Mrs. Lisa McClintock - yes Mr. Floyd Swales - yes
Mr. Craig Dudek - yes **Motion Carried**

Respectfully submitted,

Heather Burke

Heather N. Burke
Business Manager/Board Secretary

**EAST LYCOMING SCHOOL DISTRICT
BOARD OF DIRECTORS**

RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the “Taxpayer Relief Act” (hereinafter “Act 1”);

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the East Lycoming School District’s index for the 2025-26 fiscal year is 5.5%;

WHEREAS, the East Lycoming School District’s Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the East Lycoming School District for the 2025-26 fiscal year by more than its index.

AND NOW, on this 3rd day of December, 2024, it is hereby RESOLVED by the East Lycoming School District’s (hereinafter “District”) Board of Directors (hereinafter “Board”) the following:

1. The Board certifies that it will not increase any school district tax for the 2025-26 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter “School Code”), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2025-26 fiscal year.
4. The Administration of the District will submit the District’s information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board’s adoption of this Resolution.

- 5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
- 6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2025-26 fiscal year.
- 7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
 - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

ATTEST:

EAST LYCOMING SCHOOL DISTRICT

PRINTED NAME, BOARD SECRETARY

PRINTED NAME, BOARD PRESIDENT

SIGNATURE, BOARD SECRETARY

SIGNATURE, BOARD PRESIDENT